

THE HIGH COURT OF MANIPUR
AT IMPHAL

ADVERTISEMENT

Imphal, the 22nd November, 2018

No.HCM/R-3/2018-Estt-II/

Applications are invited online for filling up the following posts in the Subordinate Courts of Manipur in the Scale of pay as given against the posts

Sl. No.	Name of Posts	Scale of Pay	No. of Posts (<i>Which may increase</i>)					
			UR	ST	SC	OBC (M)	OBC (MP)	TOTAL
1	Driver	5200-20200+Grade Pay of Rs. 1900/-PM plus other allowances as admissible under the Rules	4	1	0	0	1	6
2	Driver on Contract basis co-terminus with 14 th Finance Commission Award	5200-20200+Grade Pay of Rs. 1900/-PM plus other allowances as admissible under the Rules	3	0	0	0	0	3

Details along with the mode of application are available in the High Court website – <http://hcmimphal.nic.in>.

Important Dates:

- Opening of Online Registration and Submission of Application Form : 5th December, 2018.
- Closing of Online Registration and Submission of Application Form: 20th December, 2018.
- Last Date of Hardcopy submission: 21st December, 2018.
- Download of Admit Cards: Shall be notified later.

Sd/-

(R.K. MEMCHA DEVI)
REGISTRAR (JUDL.)

HIGH COURT OF MANIPUR

Imphal, the 22nd November, 2018

Endt. No. HCM/R-3/2018-Estt-II/ 25544-49

Copy to:-

1. The Director of Information & Public Relations, Government of Manipur for favour of wide publicity.
2. The Director Doordarshan Kendra, Imphal- for favour of wide announcement.
3. The News Editor, AIR, Imphal- for favour of wide announcement.
4. The News Editor, ISTV/Impact TV, Imphal- for favour of wide announcement
5. The Editor, i) Poknapham (Manipuri Edition) ii) The Sangai Express (English Edition) iii) Huiyen Lanpao (Manipuri Edition) iii) Imphal Free Press (English Edition) - with a request to publish the above advertisement in the esteemed daily in a print area of not more than **10 cm x 25 cm** for **2(two)** alternate days at the earliest possible and to submit the bill in "triplicate" for early payment.
6. System Analyst, High Court of Manipur. - he is requested to upload the same in the Official Website of this Registry.

22/11/2018

REGISTRAR (JUDL.)
HIGH COURT OF MANIPUR

DETAILS OF THE POSTS OF DRIVER
IN THE SUBORDINATE COURTS OF MANIPUR

	Posts	No. of posts (<i>Which may increase</i>)					TOTAL
		UR	ST	SC	OBC (M)	OBC(MP)	
1.	Driver	4	1	0	0	1	6(six)
	Driver on Contract basis co-terminus with 14 th Finance Commission Award	3	0	0	0	0	3 (three)
2.	Pay Scale	5200-20200+ Grade Pay-1900/- per month (Regular) 5200-20200+ Grade Pay-1900/- per month (Contract basis)					
3.	Eligibility Criteria	Class-X having three years Driving License and also three years experience in a registered motor workshop. Desirable- Knowledge of Manipuri and Hindi.					
4.	Age	Every candidate must have attained the age of 18 (Eighteen) Years and not more than: a) 38 (Thirty Eight) Years as on the last date of form submission in case of person belonging General Category b) 41(Forty one) Years as on the last date of form submission in case of person belonging to OBC c) 43(Forty three) Years as on the last date of form submission in case of person belonging to SC & ST					
5.	Mode of Application <i>Step 1- Online Submission</i> <i>Step 2- Hardcopy Submission</i>	Step 1- Online (<i>Apply once for both the posts on Regular and Contract Basis</i>) Step 2- Submit the hardcopy printout of the online application form submitted alongwith photocopies of i) Class-X (matriculation) certificate* ii) Driving License (2 numbers)* iii) Experience Certificate* iv) SC/ST/OBC Certificate (if applicable) * mandatory					
6.	Examination fees <i>(online payment only)</i>	Rs. 800/- for UR/OBC Candidates Rs. 600/- for ST/SC Candidates					
7.	Mode of Appointment	a) Based on the Merit of the Recruitment Examination (Scheme at Para No. 5 of the <u>"IMPORTANT INSTRUCTIONS TO CANDIDATES"</u>). b) Preference for appointment to the posts on Regular Basis would be given on the merit of the Recruitment Examination					

IMPORTANT INSTRUCTIONS TO CANDIDATES

1.	CANDIDATES IN THEIR OWN INTEREST ARE ADVISED TO GO THROUGH THE DETAILED INSTRUCTIONS CONTAINED IN THIS NOTICE.
2.	Candidates seeking for reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice.
3.	List of Documents: The following documents in original are to be produced at the time of Driving skill test. a) Printout of Admit Card b) Three years Driving License c) Class X Certificate (as proof of Date of Birth) d) Photo bearing IDENTITY PROOF as indicated in Para No. 8 of the <i>Important Instructions to Candidates</i> given below. e) Certificates of other Qualification(s) f) 2 (two) passport sized photographs (as uploaded at the time of online application form submission). g) SC/ST/OBC Certificates issued by competent authority for those candidates seeking reservation. h) No objection Certificate issued before the last date of Online Application Form Submission for those candidates who are in Government Service.

22/11/2018

4.	<p>Applicants are advised to go through the steps in “HOW TO APPLY” (All steps are mandatory) and fill up their application form correctly, properly and completely otherwise their application will not be accepted.</p> <p>Things to be kept ready before applying online</p> <ol style="list-style-type: none"> Candidate's own valid mobile number Scanned Copy of recent passport photograph (Size – 25KB to 100KB) (Dimension – 3.5 cm x 4.5 cm) Scanned Copy of signature in plain white paper (Size – 10KB to 50KB) (Dimension – 3.5 cm x 1.15 cm) Scanned Copy Left thumb impression in plain white paper (Size – 10KB to 50KB) (Dimension – 3.5 cm x 1.15 cm)
5.	<p>Mode of Examination: Driving skill test and Interview.</p>
6.	<p>Important Dates:</p> <ul style="list-style-type: none"> ➤ Opening of Online Registration and Submission of Application Forms: 5th December, 2018. ➤ Closing of Online Registration and Submission of Application Forms: 20th December, 2018. ➤ Last Date of Hardcopy submission: 21st December, 2018. ➤ Download of Admit Cards: Shall be notified later.
7.	The date of Examination(s), Centre of Examination will be indicated in the Admit Card.
8.	Candidates must carry at least one photo bearing IDENTITY PROOF in original such as Voter ID Card, Aadhaar Card, Identity Card issued by University/College, Income Tax PAN Card to the examination centre, failing which THEY SHALL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION.
9.	All types of electronic gadgets including mobile phones, pagers etc. are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations
10.	Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers etc. to the venue of examination as arrangement for safe-keeping of the same cannot be assured. The High Court of Manipur will not be responsible for any loss in this regard.
11.	In case of any dispute, decision of the High Court will be final.
12.	Any further changes to the notifications shall be published only on our official website (http://hcmimphal.nic.in)

HOW TO APPLY

- Go to “**Apply here for the Post of DRIVER**” in the website of the High Court of Manipur (www.hcmimphal.nic.in)
- Register yourself by clicking on “**New Registration**”. (Candidates have to use only their own valid **MOBILE NUMBER**. All future communication will be done through this **MOBILE NUMBER** only)
- After successful registration, **Login ID** and **Password** will be sent to your registered **MOBILE NUMBER** through SMS.
- For Applying click on “**Login Here**”
- After Logging in click on “**Apply Now**” against the post you want to apply for.
- Fill up the necessary details in the online application form.
- Upload your Scanned Photograph, Signature and Left Thumb Impression. (As described in Para No. 4 of the “**IMPORTANT INSTRUCTIONS TO CANDIDATE**”
- Make online payment for the examination fees through Net banking/ Debit Card / Credit Card. (No other form of payments will be accepted) and submit your application form.
- After successful online submission of the application form take a printout of the duly filled in application form and submit the same by post or in person to the “**REGISTRAR (JUDL.), HIGH COURT OF MANIPUR, MANTRUIPUKHRI, IMPHAL – 795002**” **ON OR BEFORE 21ST DECEMBER, 2018.** (Refer to Para No. 5 of DETAILS OF THE POSTS OF DRIVER)
N.B.- Application without payment of Examination fees will not be accepted.

22/11/2018